

Environmental and Morale Leave (EML) Program

The following steps apply for requesting EML:

1. Member fills out EML request and turns it in to Customer Support
 - a. If dependents are included on the EML request, they must also be on the member's PCS orders.
 - b. PCS orders must be included with the EML request.
2. Customer Support reviews request and ensures it is IAW USPACOM Instruction 0201.2
3. Customer Support will disapprove EML requests if the stated reason of travel is listed under Para 7 of the USPACOM Instruction and also listed in the following paragraph.
4. EML is not authorized in conjunction with:
 - a. Student travel.
 - b. Emergency leave.
 - c. Early return of dependents to the continental United States (CONUS).
 - d. Transport of family members to different restricted locations.
 - e. Transport of family members to a sponsor's site from another location.
 - f. Air transport for medical reasons to include elective surgery or delivery of a baby.
 - g. Convalescent leave.
 - h. Graduation leave.
 - i. Sick leave.
 - j. Temporary Additional Duty/Temporary Duty
5. Customer Support ensures EML destination is CONUS, Hawaii, Guam, Alaska, Intra-Japan or Korea as stated in USPACOMINST 0201.2
6. If purpose of travel and end destination are IAW PACOM directive, Customer Support will cut the orders within 7 duty days for the member to pick-up.

(NOTE: EML orders are good for 90 days after authentication date)

7. Member takes EML orders to the AMC terminal to sign-up Space Available basis

(NOTE: Member's are allotted 2 EML's per year)

If you have any questions not answered above, please reference USPACOM Instruction 0201.2 and the Customer Support office in the Military Personnel Section (DSN 225-9913).